

**The Manager,
ISABELLA DE ROSIS PUB SCH PARAVOOR ERNAKULAM KL
ISABELLA DE ROSIS PUBLIC SCHOOL,THEVARKAD PO,VARAPUZHA PARAVOOR
KERALA,ERNAKULAM, 683517
(M: 0484-2516733)**

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

Ref : Application No.: - US-00096-2425 DATED: 20/06/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

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| Affiliation No used as User ID for both OASIS and LOC/Registration System | 931242 |
| School No | 76219 |
| Affiliated for | Senior Secondary School Examination Class 1 to 12 |
| Category | Upgradation of Affiliation |
| Period of affiliation | 01.04.2024 to 31.03.2029 |
| Year and Month From which admission can be taken in Class-IX/XI | 1 April,2024 |
| Year and Month in which first batch of Class-X/XII will appear in board examinations | 1 April,2026 |

| Sl. No. | The school is directed to ensure that : |
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| 1 | The number of sections of Bal-Vatika shall be restricted to 12 (Four sections each in Bal Vatika I, II & III respectively) and total number of section of the school shall be restricted to 34 from class I to XII of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension. |
| 2 | As per the land certificate land area of the school is 8949 not 8903. School shall apply for the land correction as specified in the land certificate on SARAS 5.0 to correct this in consonance with the certificate and submit the compliance. |
| 3 | School is established in two blocks and fire safety certificate does not mentioned it and building safety certificate is obtained in respect of one block only which covers the 14 classrooms and labs only whereas school has the 41 classrooms above 500 Sqft. School shall obtain the fire safety and building safety certificates for all blocks and complete building within 03 months and submit the compliance. |
| 4 | Special Educator is not appointed by the school. School shall appoint Special Educator as mentioned in rule 2.4.11 of affiliation bye law of the Board within 03 months and submit the compliance. |
| 5 | Composite science lab is understocked and few equipment are placed on tables as makeshift arrangement. Proper workstation is not developed with fixtures as running |

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| | water and piped gas on it, exhaust fans are not installed in the lab. Seating arrangement is done for 16 students only. School shall setup the Composite Science Lab the light of the SoPs for labs issued by the Board within 03 months and submit the compliance. |
| 6 | School has setup two computer labs, in the first computer lab 30 computers are installed and other one has approx 20 computers. Computer Lab II seems a makeshift arrangement on tables made by the school. School shall establish second lab with adequate furniture with sufficient number of computers within 03 months and submit the compliance. |
| 7 | Math lab is understocked. Few Kits and aids are placed on small classroom tables as makeshift arrangement. There is not spac in the lab to conduct the activities. The furniture provided in the lab is not appropriate. School shall setup the equipped lab in the light of SoP for labs issued by the Board within 03 Months and submit the compliance. |
| 8 | It is noticed that for entrance in the Computer Labs @23:20 & 27:54 stairs are constructed but no ramp on these places are constructed by the school for CwSN. School has show the provision of lift for upper floors and as stated by the school they will provide the lift by the month of April/May. School shall construct ramps on all such area as library, labs, computer labs in each block and will ascertain that the lift provided by the school is accessible for the CwSN for all classrooms and labs established on upper floors. School shall construct the ramps for ground floors and install the lift within 03 Months and submit the compliance. |
| 9 | Regular cubicles converted into CWSN toilets on ground floor with installing supporting bars, but it is very narrow and there is no room for a wheelchair/walker to navigate. No CwSN Toilet is available on upper floors. Thus, the school is required to construct the CwSN toilets separately for boys and girls on each floor with sufficient space for easy movement of the wheelchair as well as handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per guidelines of the Board and norms of RPwD Act within 03 Months and submit the compliance. |
| 10 | All science labs are understocked. Only one sink and one burner is available in the Biology lab and Anatomical Torso Model are not available in the lab. The burners with piped gas and water taps with sinks are available in the adjacent to the wall in chemistry lab which is not appropriate to conduct the practical. No seating arrangement is made in all science labs by the School. School shall upgrade the Labs in the light of SoPs for Labs issued by the Board within 03 Months and submit the compliance. |
| 11 | The school shall ensure the mandatory training of its teachers with CoE, Thiruvananthapuram, within 3 months and submit the compliance. |

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time

and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.

5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)